

WISDOM® ENTERPRISE CONTENT MANAGEMENT



"This system has the potential to revolutionise the way we work. Through automation and collaboration backed by the security of a fully developed Records Management System."

Steve Lerner,
Head of Customer &
Information Services,
South Holland District Council

The Wisdom Solution

The Wisdom portfolio is an Enterprise Content Management (ECM) solution that provides today's information intensive organisations with an integrated solution for the management of their unstructured information assets.

Wisdom can be configured to the specific requirements of any organisation and it allows for the effective management of documents, records, web content, case work and business processes.

- Any type of information can be mapped to a hierarchical structure
- The multi-tier security model ensures access to assets is protected
- Information lifecycle management can be automated, ensuring adherence to legislation and best practice guidelines

The solution enables the indexing of any data, whether paper-based or electronic, and allows instant online access.

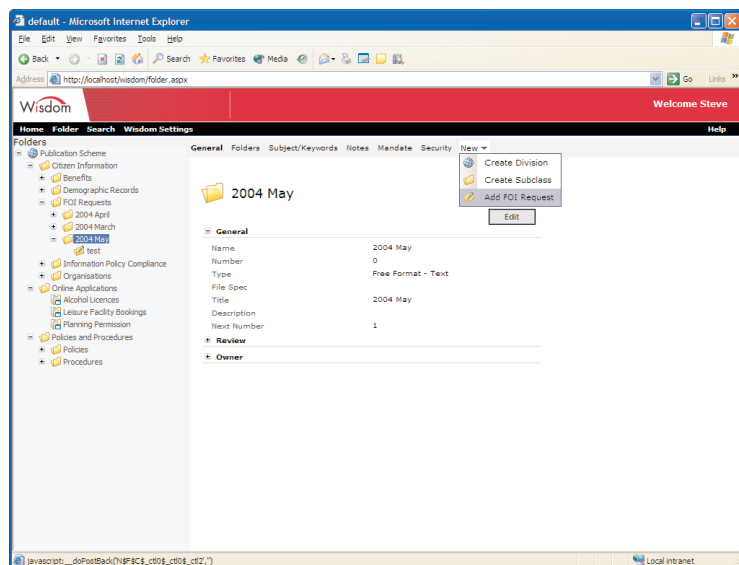
Scalable Model

Wisdom has been designed to serve both small offices and large global enterprises. As such, it is very scalable and a number of features have been included to ensure consistency of access - both in terms of presentation and speed - regardless of the access method employed.

As Wisdom is a fully scalable solution it will cater for group deployments of less than 50 users to many thousands of users in multiple locations with a practically unlimited storage sub-system.

Transparent Solution

Although Wisdom has an intuitive and attractive user interface it also boasts comprehensive and contemporary interfacing capabilities. These interfaces allow existing office applications, and line of business systems, to remain as the user's primary interface whilst supplementing these applications with document and record management capabilities. This approach negates the need for complex cultural change programmes and costly training exercises.



Wisdom's Components

Wisdom's components can be deployed as independent point solutions, or in combination to deliver a solution that economically meets an organisation's exact ECM requirements.

Wisdom Document Repository - At the core of every Wisdom implementation, the Wisdom Document Repository provides a secure managed repository for each information asset deposited into the system. A comprehensive set of interfaces allows the Document Repository to underpin line of business systems and office productivity tools.

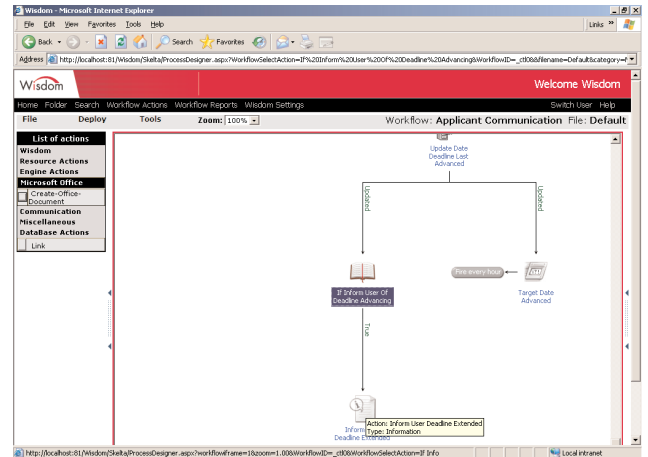
Wisdom Document Management - The addition of the Document Management module to the Document Repository introduces flexible version control, comprehensive auditing and a multi-tier security model to deliver a centralised enterprise-class document management capability to the Wisdom ECM solution.

Wisdom Record Management - When an organisation has to retain and manage immutable paper and electronic records, the Wisdom Record Management module delivers a secure solution that maintains the legal admissibility of the records deposited within it. Where information legislation is involved Wisdom Record

Management is the key to compliance.

Wisdom Rendition Services - The long term preservation of records is often a requirement for some industries. A key consideration in such an environment is how those records are viewed if the vendor of the application ceases to support that version. Displaying, and optionally storing, a PDF rendition of the record for example gives organisations a degree of protection from product evolution rendering their information assets obsolete.

Wisdom Imaging - Wisdom Imaging is a robust solution that enables the digitising of paper based documents for storage in Wisdom's secure repository. This component has been designed to support the majority of scanners available today. Supporting form recognition, barcode recognition, optical character recognition (OCR), intelligent character recognition (ICR) for handwriting and optical mark recognition (OMR), Wisdom Imaging is a powerful image processing package that enables the automatic indexing of scanned documents to the degree that user intervention can be eliminated in many cases.



Wisdom Workflow - Applying automated workflow to repeatable business processes allows organisations to streamline those processes and report on their efficiency. Bottlenecks are quickly resolved and training requirements are quickly identified. Wisdom Workflow is an enterprise class workflow solution that enables simple or complex processes - whether they are document centric or not - to be mapped and automated.

Wisdom Content Management - This module enables organisations to manage content rich Internet or intranet sites, devolving the responsibility for creating and maintaining the content to the individuals and teams that own that content, whilst still enforcing corporate styles and branding. Any document based content managed by Wisdom may be published to these web sites and synchronised whenever modifications are made.

Wisdom Commerce - If an organisation wishes to levy a fee for the distribution of assets managed by Wisdom - for example, to replicate and post a physical record - then the Wisdom Commerce module allows for invoice, account and credit card payment processing.

Wisdom is approved by
The National Archives

Wisdom Collaboration - While a document is being created or modified, Wisdom Collaboration enables a web workspace to be created so that geographically dispersed users can collaborate on that document simultaneously and discussions, tasks, events and related documents can be captured.

